

TRANS CERTIFICATION & INSPECTION SDN. BHD.



Contacts

09-5751333 / 0139108724

Address

B30, Level 1, Jalan IM 2/5, Bandar Indera Mahkota, 25200 Kuantan, Pahang

PRIVACY POLICY

At Trans Certification & Inspection Sdn. Bhd., we are committed to maintain the confidentiality, security and integrity of the personal data of our customer where all the information shall not be sold, traded, bartered, nor rented. This guideline will highlight on how we deal with our customer personal data.

Types of personal data collected and processed by us

Below are some personal data we might collect when our customer agreed use our service:

- Name
- Identity Card / Passport Number
- Gender
- Address
- Marital Status
- Race
- Occupation
- Position
- Personal Contact Number
- Email Address
- Personal Bank Account Details
- Credit Card Information

Other personal data might be relevant for certain cases, depends on the agenda services.

Our customer was given full authority to provide or not provide their personal data to Trans Certification & Inspection Sdn. Bhd. However, we might not be able to provide our customer with full benefit of our service should our customer opted to not disclosed their personal data.

How we use your personal data

We collect personal data for the following purposes:

- assessing customer's requirements for services;
- fulfil our contractual obligations towards customer;
- responding to enquiries made;

- to enable us to monitor, review and improve the products and services which we offer;
- for assessment and analysis of our market, customers, products and services, including asking our customer for opinions on our products and services and carrying out customer surveys;
- provide our customer with regular communications (including marketing communication in relation to our services) from us;
- investigation of complaints, suspected suspicious transactions and research for service or goods improvement;
- responding to customer queries or data access requests and facilitating our daily operation;
- to comply with and/or authorized by legal or regulatory requirements;
- record keeping and updating customers' records;
- for such other purposes which you have consented.

All collected personal data may be reserved by Trans Certification & Inspection Sdn. Bhd. for permitted duration under Malaysian law.

Security

We maintain the security of personal data as follows:

- adequate security control systems with a combination of physical and electronic access controls, firewall technology and other reasonable security measures are in place to safeguard the confidentiality and security of your personal data;
- access to your personal data by our staff is strictly on a need-to-know basis;
- ensure that our third-party service providers, agents or contractors observe and practice a similar standard of security. We strongly suggest that you only connect from a secured network. Avoid connecting from networks with unknown or uncertain security characteristics.

Disclosure of your personal data

We may disclose our customer personal data to:

- our third-party service providers, agents or contractors who work with us to provide services to you;
- our payment gateway provider;
- members of Trans Certification & Inspection Sdn. Bhd;
- any person to whom we are under an obligation to make disclosure under the requirements of any law, rules, regulations, court order, codes of practice or guidelines binding on us including, without limitation, any applicable regulators, governmental bodies, or industry recognized bodies, and where otherwise required by law; and
- our auditors, lawyers, consultants and other advisors.